


WAYNE STATE UNIVERSITY

School of Business Administration
College of Education
College of Engineering
Graduate Division
Division of Health and Physical Education
Law School
College of Liberal Arts
College of Lifelong Learning
School of Medicine
Monteith College
College of Nursing
College of Pharmacy and Allied Health Professions
School of Social Work

 Bulletin 1977-79

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Academic Calendar¹ - 1977-79

Summer Quarter 1977

Quarter begins	Wed., June 22, 1977
Final registration	Wed., Thurs., June 22, 23
Last day for filing degree applications	Thurs., June 23
Classes begin	Mon., June 27
Independence Day Recess	Mon., July 4
Early registration for Fall Quarter	Mon., July 25 - Fri., Aug. 12
First Half-Quarter ends	Wed., Aug. 3
Second Half-Quarter begins	Thurs., Aug. 4
Labor Day Recess	Mon., Sept. 5
Begin 11th week schedule	Tues., Sept. 6
Classes end	Sat., Sept. 10
Quarter ends	Sat., Sept. 17, 1977

Fall Quarter 1977

Quarter begins	Sun., Sept. 18, 1977
Final registration	Thurs., Fri., Mon., Sept. 22, 23, 26
Last day for filing degree applications	Mon., Sept. 26
Classes begin	Thurs., Sept. 29
Early registration for Winter Quarter	Mon., Nov. 7 - Tues., Nov. 29
Thanksgiving Recess	Thurs., Fri., Sat., Nov. 24, 25, 26
Commencement	Tues., Dec. 6
Begin 11th week schedule	Mon., Dec. 12
Classes end	Sat., Dec. 17
Holiday Recess	Sat., Dec. 24 - Sun., Jan. 1, 1978
Quarter ends	Sat., Dec. 31, 1977

Winter Quarter 1978

Quarter begins	Sun., Jan. 1, 1978
Final registration	Tues., Wed., Thurs., Jan. 3, 4, 5
Last day for filing degree applications	Thurs., Jan. 5
Classes begin	Mon., Jan. 9
Early registration for Spring Quarter	Mon., Feb. 13 - Fri., Mar. 3
Begin 11th week schedule	Mon., Mar. 20
Classes end	Sat., Mar. 25
Quarter ends	Sun., Mar. 26, 1978

Spring Quarter 1978

Quarter begins	Mon., Mar. 27, 1978
Final registration	Tues., Wed., Thurs., Mar. 28, 29, 30
Last day for filing degree applications	Thurs., Mar. 30
Classes begin	Mon., Apr. 3
Early registration for Summer Quarter	Mon., May 8 - Fri., May 25
Memorial Day Recess	Mon., May 30
Commencement - School of Medicine	Sun., June 4
Begin 11th week schedule	Mon., June 12
Classes end	Sat., June 17
University Commencement	Tues., June 20
Quarter ends	Tues., June 20, 1978

Summer Quarter 1978

Quarter begins	Wed., June 21, 1978
Final registration	Wed., Thurs., June 21, 22
Last day for filing degree applications	Thurs., June 22
Classes begin	Mon., June 26
Independence Day Recess	Tues., July 4
Early registration for Fall Quarter	Mon., July 24 - Fri., Aug. 11
First Half-Quarter ends	Wed., Aug. 2
Second Half-Quarter begins	Thurs., Aug. 3
Labor Day Recess	Mon., Sept. 4
Begin 11th week schedule	Tues., Sept. 5
Classes end	Sat., Sept. 9
Quarter ends	Tues., Sept. 12, 1978

Fall Quarter 1978

Quarter begins	Wed., Sept. 13, 1978
Final registration	Thurs., Fri., Mon., Sept. 14, 15, 18
Last day for filing degree applications	Mon., Sept. 18
Classes begin	Thurs., Sept. 21
Early registration for Winter Quarter	Mon., Oct. 30 - Fri., Nov. 17
Thanksgiving Recess	Thurs., Fri., Sat., Nov. 23, 24, 25
Begin 11th week schedule	Mon., Dec. 4
Classes end	Sat., Dec. 9
Commencement	Tues., Dec. 12
Holiday Recess	Sat., Dec. 23 - Mon., Jan. 1, 1979
Quarter ends	Sun., Dec. 31, 1978

Winter Quarter 1979

Quarter begins	Mon., Jan. 1, 1979
Final registration	Wed., Thurs., Fri., Jan. 3, 4, 5
Last day for filing degree applications	Fri., Jan. 5
Classes begin	Mon., Jan. 8
Early registration for Spring Quarter	Mon., Feb. 12 - Fri., Mar. 2
Begin 11th week schedule	Mon., Mar. 19
Classes end	Sat., Mar. 24
Quarter ends	Sun., Mar. 25, 1979

Spring Quarter 1979

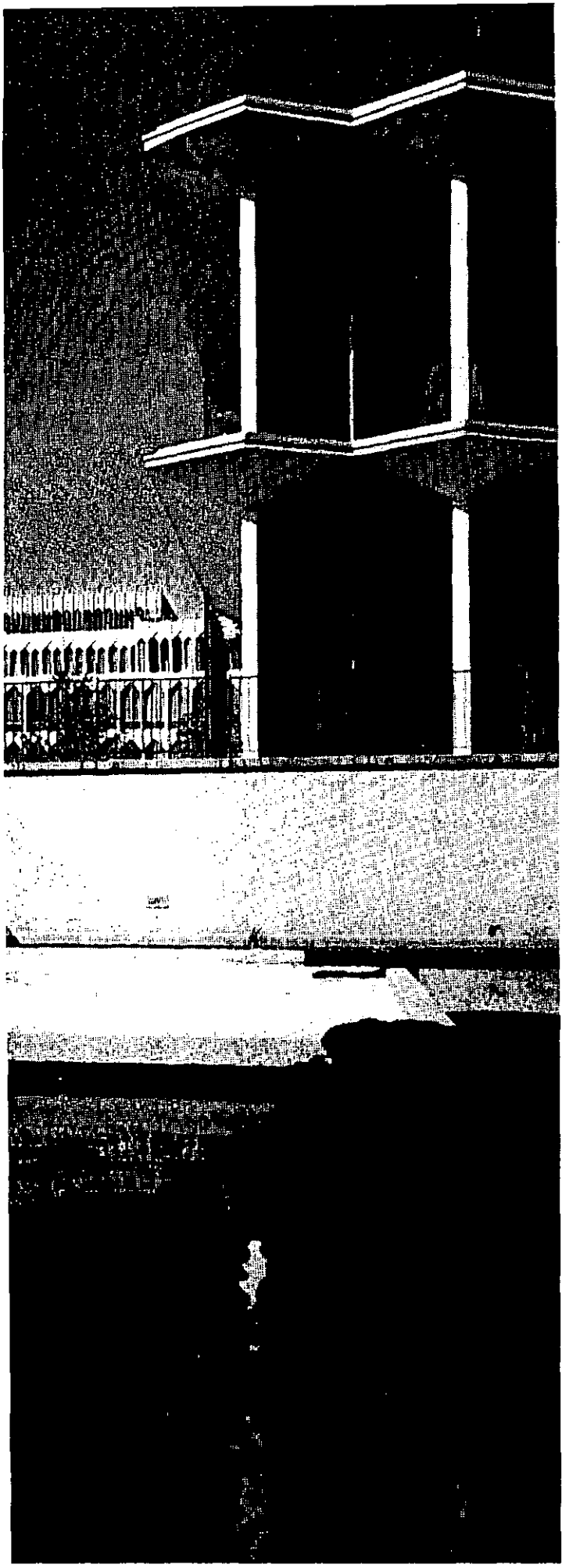
Quarter begins	Mon., Mar. 26, 1979
Final registration	Tues., Wed., Thurs., Mar. 27, 28, 29
Last day for filing degree applications	Thurs., Mar. 29
Classes begin	Mon., Apr. 2
Early registration for Summer Quarter	Mon., May 7 - Fri., May 25
Memorial Day Recess	Mon., May 28
Commencement - School of Medicine	Sun., June 3
Begin 11th week schedule	Mon., June 11
Classes end	Sat., June 16
University Commencement	Tues., June 19
Quarter ends	Tues., June 19, 1979

¹ The Law School (see page 204) and the School of Medicine (see page 458) maintain academic calendars different from this. See their respective sections for details.

This publication is for informational purposes and is neither a contract nor an offer to contract. The University reserves the right to change any provision or requirement at any time without notice.

General Information

Contained in the following section are: general rules and regulations of the University, specific regulations of the Graduate Division, and descriptions and locations of University student services. For additions, amendments, and specific applications of the following regulations, consult the individual school and college sections of this bulletin.



Foreword

Wayne State University is a complex graduate university and one of the largest single-campus institutions in the United States. It receives its primary support from the taxpayers of the State through annual appropriations from the State Legislature. It is one of the fifteen public four-year institutions of the State of Michigan.

In common with other public colleges and universities and with American education in general, Wayne State University has the obligation to serve in the several capacities of teaching, research, and community service.

Through its teaching, the University undertakes to provide each student at undergraduate and graduate levels with experiences leading to a broadening of intellectual horizons, to a satisfying, meaningful life and to continuing intellectual growth exemplifying a truly liberal education. The programs of the professional schools and colleges of the University are designed to prepare the student for the proficient and successful practice of a profession and for involvement in and increasing usefulness to society. At the graduate level, especially at the doctoral level, the University is concerned with producing potential leaders in a wide spectrum of social, economic, scientific, educational and cultural fields.

Closely related to its teaching function are the University's widespread research efforts. Both individual and team inquiries in many disciplines constitute a major University concern and responsibility. Graduate study places emphasis on creative scholarship, original research, and the development and utilization of research techniques.

Located in the heart of a great metropolitan center, the University makes use of the vast social, cultural, and scientific resources of this entire area to enrich its program and to spur its research. Conversely, through its research, consulting, and other services, the University endeavors to carry out into the community the benefits of the knowledge acquired in classroom and laboratory.

As a public institution of higher learning, Wayne State University has from its incorporation been mindful of its role in providing appropriate services to the local, state and national communities, and indeed to the world at large. Increasingly in recent years the University has been acutely conscious of its special obligations of service to urban society and especially to the Detroit metropolitan area and its inner-city. Although this responsibility is inherent in the programs of all of the schools and colleges, the University has also developed an extensive and diversified College of Lifelong Learning to facilitate and coordinate its large commitments to special urban programs, to adult education, to the cultural growth of the metropolitan area, to the service of education, government and business, and to the citizenry at large.

More than 100,000 alumni have earned degrees. More than 75,000 of them live in the state, 66,000 in the Detroit metropolitan area, and 25,000 within the city limits of Detroit. Over twenty-eight percent of all degree holding adults in the metropolitan area are Wayne State University alumni.

The early history of the University is an account of originally unrelated colleges and schools which were united in 1933 into a single institution, Wayne University, under the control of the Detroit Board of Education. In 1956 this institution became Wayne State University by formal action of the Governor and Legislature of Michigan. The following specific events are among the most significant in the University's first century of development.

- 1868 The Detroit Medical College, forerunner of the School of Medicine, was established.
- 1881 The Detroit Normal Training School, forerunner of the College of Education, was established.
- 1917 The Detroit Junior College, offering a two-year program in general education, was established in "Old Main" and later developed into the College of Liberal Arts.
- 1923 The Detroit Normal Training School became a four-year degree-granting institution under the name of Detroit Teachers College. The first degrees were granted in 1924. The Detroit Junior College became the College of the City of Detroit with four-year degree programs. The first degrees were conferred in 1925.
- 1924 The College of Pharmacy was organized.
- 1930 The first regular graduate courses were offered in Liberal Arts and Education. The first Master's degrees were conferred in 1932.
- 1933 The College of Engineering and the Graduate School were established.
- 1933 The Colleges of Liberal Arts, Education, Engineering, Medicine and Pharmacy and the Graduate School were united by action of the Detroit Board of Education into a university organization, temporarily called the Colleges of the City of Detroit.
- 1934 The name Wayne University was adopted, taken from Wayne County, and ultimately from General Anthony Wayne.
- 1935 The School of Public Affairs and Social Work was organized. In 1950 it became the present School of Social Work.
- 1937 The Law School, established in 1927 as Detroit City Law School, came into the University.
- 1945 The first doctoral programs were authorized in the fields of Chemistry, Physiological Chemistry, and Education.
- 1945 The College of Nursing, which began as a program in the College of the City of Detroit, became a separate college.
- 1946 The School of Business Administration, originating in the College of Liberal Arts, became the tenth academic unit in the University.
- 1956 Wayne University became Wayne State University by Act 183 of Michigan Public Acts of 1956.
- 1959 Monteith College was established.

1959 Wayne State University became a constitutionally established University by popularly adopted amendment to the Michigan Constitution.

- 1964 The Division of Urban Extension was established.
- 1973 The College of Lifelong Learning was established as successor to the Division of Urban Extension.
- 1974 College of Pharmacy and Allied Health Professions was formed from merger of the College of Pharmacy and the Division of Allied Health Professions, School of Medicine.

Location

A total of one hundred five buildings provide housing for the service, instructional and research needs of the University and its students and staff. Most academic and service units of the University are located on the main campus in the heart of Detroit, largely bounded by York Street on the north, Woodward Avenue on the East, Forest Avenue on the south and Trumbull Avenue on the west. The major classroom, laboratory, library and other academic buildings are located east of the Lodge Expressway while the athletic and recreational facilities are mostly on the west side of the Expressway.

The School of Medicine and related buildings are located a short distance south and east of the main campus in the Detroit Medical Center. The downtown campus, with the principal building at 1400 Chrysler, provides additional instructional facilities for Medicine and the College of Pharmacy and Allied Health Professions.

Certain smaller instructional and service units are located in other parts of the metropolitan area. For example, the College of Lifelong Learning has its main facilities on West Grand Boulevard but also operates an Extension Center in Southfield. The program in Mortuary Science is located on West Alexandrine Avenue.

Organization

The general governance of Wayne State University is constitutionally vested in the Board of Governors, consisting of eight popularly elected members and the President of the University, who is named by the elected members. The President is the chief executive officer of the University and is charged by the Board of Governors with responsibility for its administration.

For educational and administrative purposes the University is organized into major academic units — schools, colleges, divisions, centers and institutes. The following schools and colleges offer degree programs in their respective areas and together constitute the heart of the University:

- School of Business Administration
- College of Education
- College of Engineering
- Office of Graduate Studies
- Law School
- College of Liberal Arts

College of Lifelong Learning
School of Medicine
Monteith College
College of Nursing
College of Pharmacy and Allied Health Professions
School of Social Work

The Dean of the college or school is its chief executive officer. More than half the colleges and schools are organized into departments or divisions, each administered by a chairman (or head). Academic standards, curricular development, changes in courses and similar academic matters are the primary responsibility of the faculty and dean of the college or school, although these matters are subject to review by the Provost and by the President, and, whenever they involve major educational policy decisions, by the University Council.

The Office for Graduate Studies is the central unit for the supervision and encouragement of graduate work in the University and has basic responsibility for the improvement of existing programs and the approval of new graduate programs. Except for applicants and candidates for the Doctor of Philosophy degree, the detailed supervision of graduate students' work is conducted by the colleges and schools, and where appropriate by the departments.

All degrees are granted by the University through the colleges and schools, except that the Dean for Graduate Studies with the advice of the Graduate Council recommends candidates for the Doctor of Philosophy degree.

Credit courses are also offered by the Division of Health and Physical Education and the Department of Mortuary Science. The College of Lifelong Learning provides, in addition to its own credit courses, extension services for the off-campus credit programs of the other colleges and schools. Since the University does not have a separate evening program or separate summer session, the colleges and schools and instructional divisions have comprehensive responsibility for degrees and degree programs whenever they are offered.

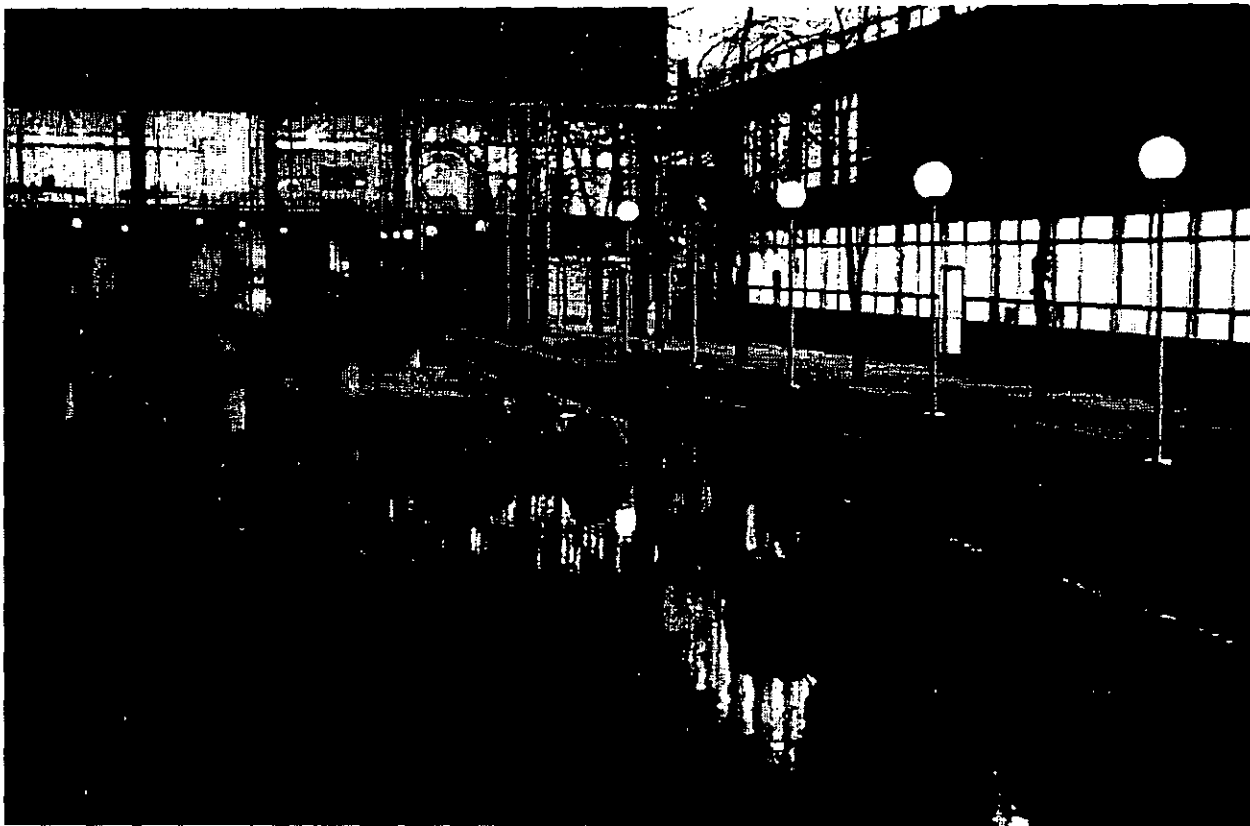
Wayne State University is accredited as a doctoral degree-granting institution by the North Central Association of Colleges and Schools. In addition, some 38 specific programs and curricula are accredited individually by the several professional accrediting associations. The courses, programs and degree requirements of the several units are described in the pages of this Bulletin.

Non-credit courses, seminars and programs are offered primarily through the following units:

College of Lifelong Learning
Center for Urban Studies
Institute for Continuing Legal Education*
Center for Black Studies
Center for Study About Peace and War
Center for the Administration of Justice
Institute of Labor and Industrial Relations**
Institute of Gerontology**

*Sponsored jointly with the University of Michigan and The Michigan Bar Association.

**Sponsored jointly with the University of Michigan.



UNDERGRADUATE ADMISSION

The Office of Admissions is located in 116 Administrative Services Building, 5950 Cass, Detroit, Michigan 48202. Admissions counselors are available for personal conferences to aid the prospective student. Telephone, 577-3577.

APPLICATION

1. An official *Application for Undergraduate Admission* with a \$15.00 application fee **must** be filed in the Office of Admissions before any consideration regarding admissibility can begin. The application blank may be secured from the Office of Admissions. High school students in Michigan can secure an application from their high school counselor. Michigan community college students may obtain an application at the community college.

2. The filing deadline for each quarter is shown on the instruction sheet which is part of the application material. The completed application, including transcripts and any other records necessary for admissions consideration, must be in the Office of Admissions on or before that date to ensure adequate time for processing. Applications received after the deadline will be processed as rapidly as possible but no decision can be guaranteed.

WHEN TO APPLY FOR ADMISSION

1. Students still in high school may apply after completion of their junior year.
2. Out-of-state applicants (including transfer students not currently attending another college) who do not plan to enroll in another college or university before entering Wayne may apply up to eleven months in advance.
3. Applicants presently registered at another college or university should apply early in the last term prior to transfer.

ADMISSION REQUIREMENTS

1. Admission to Wayne is selective. In order to qualify for admission an applicant must present scholastic and personal records indicating good preparation and ability to undertake a college degree program. Graduates of accredited Michigan high schools who present an average in the B range in the academic subjects are usually admissible.

2. Transfer students who have completed at least a year of college work (thirty semester credits or forty-five quarter credits) at an accredited institution with a C average will be considered for admission on the basis of that work. For those students who have completed less than an academic

year of credit at another institution, the high school record will be used as an additional factor in determining admissibility.

3. Applicants who are at least eighteen years of age, who lack high school diplomas and who have been out of high school at least six months should consult with an admissions counselor if they wish to be considered for admission to a degree program.

4. In order better to advise students, some schools and colleges require all entering students, whether freshmen or transfers from other institutions, to take the *College Entrance Examination Board Scholastic Aptitude Test (SAT)*. If the applicant's qualifications do not meet the criteria stated in paragraphs 1 and 2 above, test scores will be determinative in the decision on admissibility. The American College Test (ACT) can also be taken as an admissions entrance examination.

College of Liberal Arts: If the student has not taken the SAT prior to admission he must take the test during the first quarter in which he has registered.

Project 350: Special admissions criteria and procedures apply under this program. Contact the special counselor in the Office of Admissions for information. See also descriptive information under Special Student Service Programs, page 35.

TRANSFER ADMISSION REQUIREMENTS

1. Transfer students are considered for admission without entrance examinations if they meet the following minimum conditions:

a. Completion of at least a year of college work (thirty semester credits or forty-five quarter credits) at an accredited collegiate institution with a cumulative C average, or

b. Students who have attended unaccredited institutions should consult with an admissions counselor to determine admissibility.

c. For those students who have completed less than an academic year of credit at another institution, the high school record will be used as an additional factor in determining admissibility.

2. In order to qualify for admission an applicant must present scholastic and personal records clearly indicating good preparation and ability for continuing a college degree program. If an applicant is not clearly admissible, an opportunity to take the *College Entrance Examination Board Scholastic Aptitude Test (SAT)* may be given. Examination scores are not to be construed as an adequate substitute for good achievement in course work.

3. The student who wishes to enter with advanced standing credit from any college outside of Wayne State is asked to

submit an *Application for Undergraduate Admission*. Upon forwarding the application to the University Office of Admissions, he should request each college he has attended to send a transcript to the Admissions Office. The student who is in good standing with an acceptable record at an accredited college will ordinarily be admitted.

For additional undergraduate admissions information relating to special requirements and professional admission in certain colleges, please refer to the following school or college sections: *Business Administration* — page 40; *Education* — page 63; *Engineering* — pages 128 and 143; *Lifelong Learning* — pages 445 and 446; *Nursing* — pages 516 and 521; *Pharmacy and Allied Health Professions* — pages 533, 541, 554 and 555; *Social Work* — pages 577 and 587; *Department of Mortuary Science* — page 600.

RECOMMENDED HIGH SCHOOL PREPARATION

See individual schools and colleges for specific high school recommendations.

ADVANCED PLACEMENT TESTS

Superior performance in the College Entrance Examination Board Advanced Placement Tests will entitle an entering freshman to consideration for advanced placement and/or advanced standing credit up to a maximum of a full year's work in the areas covered by the examination.

These areas include American history, European history, biology, chemistry, English, French, German, Latin, Spanish, mathematics, and physics. Advanced placement and/or advanced standing credit will be assigned in each case by the department concerned after a review of each examination and after an interview with the student, if that is considered necessary. Interested students should contact the Counseling and Testing Office, 334 Mackenzie Hall.

COLLEGE-LEVEL EXAMINATION PROGRAM

The College Entrance Examination Board also sponsors the College-Level Examination Program which affords students and prospective students the opportunity to demonstrate their academic proficiency at the freshman-sophomore college level in various areas and in specific subjects whether or not they have had previous formal college instruction in the materials covered by the tests. As described by CEEB, the General Examinations are intended to provide a comprehensive measure of undergraduate achievement in the five basic areas of the liberal arts: English composition, humanities, mathematics, natural sciences, and social sciences. They are not intended to measure advanced training in any specific discipline, but rather to assess a student's knowledge of fundamental facts and concepts, his ability to perceive relationships, and his understanding of the basic principles of the subject. The content of the General Examinations is similar to the content of those subjects ordinarily included in the program of study required of most general education students in the first two years of college.

The Subject Examinations are essentially end-of-course tests developed for widely taught undergraduate courses. They measure understanding of basic facts and concepts, as well as the ability to apply such understanding to the solution of problems and the interpretation of materials. Questions that require of a student only rote recall are avoided.

Superior performance in these examinations will be considered as a basis for granting advanced placement and/or advanced standing credit as well as for waiving parts of the general education requirements of the College. For further information, please consult advisers, school or college offices, or the University Counseling Services.

TRANSFER OF CREDITS — UNDERGRADUATE

When applicable to a specific Wayne undergraduate degree program, acceptable course credits earned at other institutions of higher education are transferred and recorded on the student's academic record at Wayne, but the grades earned in these courses are not transferred or recorded. Consequently, only the grades earned in the University are used in computing the honor point grade average for assessing the quality of work completed in residence here.

College of Education, College of Liberal Arts: After a total of ninety-six quarter credits has been accepted by the College from any source, additional credit cannot be transferred from a community college. An exception to this policy may be made in the Vocational and Applied Arts Education curriculum area of industrial education.

College of Pharmacy and Allied Health Professions: Only those courses that are applicable to the curriculum of the College will be accepted.

POST-BACHELOR ADMISSION

Holders of bachelor's degrees from accredited institutions who wish to elect only courses open to undergraduate students (numbered below 0700) are advised to apply for post-bachelor status. Courses elected while in post-bachelor status will not count toward graduate credit but may be used to fulfill prerequisite requirements for graduate admission. Please check with the Admissions or Registrar's Offices for other regulations regarding this status.

INTERNATIONAL STUDENTS

A student from another country desiring admission should file an *Application for Admission to Undergraduate Studies for Applicants from Other Countries* or an *Application for Admission to Graduate Studies for Applicants from Other Countries* with the Office of Admissions. Full instructions for admission procedure, academic requirements, and language standards are included with the application forms. A student from a non-English speaking country must take an English Language Proficiency Examination prior to admission. Arrangements are to be made through the Office of Admissions.

For further information on international student admission to the Graduate Division, see page 21.

READMISSION

Following an Interruption in Attendance

Undergraduate students who were previously admitted and registered at Wayne State University and whose attendance has been interrupted need not reapply at the Office of Admissions. It is strongly recommended that, if the student left in good standing, he report to the college of his choice for any special instructions regarding his return to classes. A copy of the student's last cumulative record should be obtained from the Records Office before meeting with college officials.

EQUALITY OF OPPORTUNITY

No person shall, on the basis of race, color, national origin, or sex be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity sponsored by Wayne State University.

Fees¹

Listed below are the fees currently in effect.¹ They are subject to change at any time without notice by action of the Board of Governors. For fees in effect at the time of registration, consult the official University *Schedule of Classes*, published in advance of each quarter.

Undergraduate Fees per quarter

Credit Hours	Freshmen and Sophomores ¹		Juniors, Seniors and Post-Bachelors ¹	
	Residents	Non-Res. ²	Residents	Non-Res. ²
1-4	\$122.00	\$292.00	\$137.00	\$317.00
5	145.50	360.50	162.50	392.00
6	169.00	429.00	188.00	467.00
7	192.50	497.50	213.50	542.00
8	216.00	566.00	239.00	617.00
9	239.50	634.50	264.50	692.00
10	263.00	703.00	290.00	767.00
11	286.50	771.50	315.50	842.00
12-16	310.00	840.00	341.00	917.00
Each credit over 16	22.50	67.50	24.50	74.00

¹ Significant exceptions in fee policy or in fees are made by the Law School (see page 209), the School of Medicine (see page 463), the School of Social Work (see page 581), the College of Lifelong Learning (see page 447) and the Department of Mortuary Science (see page 601). See their respective sections for details.

² See explanation of residency below.

Graduate Fees per quarter

Credit Hours	Resident	Nonresident ²
1-4	\$168.00	\$378.00
5	197.50	468.00
6	227.00	558.00
7	256.50	648.00
8	286.00	738.00
9	315.50	828.00
10	345.00	918.00
11	374.50	1008.00
12-16	404.00	1098.00
Each credit over 16	28.50	89.00

Paying Fees — Checks or money orders should be made payable to Wayne State University. Checks are accepted subject to collection. If a check is not honored by the bank, the student will be notified of the action he must take to complete his registration and of any liability he has incurred. The applicable Late Registration Fee will be assessed when the check is replaced with a valid payment.

Master Charge Cards are accepted. For details inquire at the Cashier's Office.

Installment Payments — Payment may be made in installments as follows: an initial payment of not less than \$50.00 during an Early Registration period or not less than the resident rate for four credits during a Final Registration period is required; the balance is due in two equal installments, due at the end of the third and seventh weeks after the first day of classes. A late payment assessment of \$5.00 will be added to any account whenever *either* of the installments are not paid on time.



Late Registration — A late registration fee, which is non-refundable, is charged for any registration after the end of the official registration period. The fee is assessed as follows:

during the first two weeks of classes.....\$10.00
thereafter 25.00

Course Materials Fees — A course materials fee may be assessed for registration in certain courses, principally courses with associated laboratory work, where a relatively large portion of instructional costs is due to the necessary use of consumable resources.

Special Examination Fee — The fee for the examination taken to establish credit by examination is \$5.00 per credit. Examinations will be approved under provisions established by each school or college. Credit allowed on the basis of transcript entries from another institution and for which a special examination is not required will not come under this rule.

Other Fees — For students registering for music courses taken as private lessons, there is an additional fee of \$35.00 for one or two credits. For three credits, the additional fee is \$70.00. In the event of withdrawal the student will receive a refund of the difference between the fee assessed and the cost to the University of any lessons provided, but in all cases a minimum of \$5.00 will be retained by the University.

For students registering for certain courses in physical education, there is an additional fee of \$3.00 for storage basket and lock, or a \$7.00 fee for basket, towel exchange, and lock. This fee is not refundable. For some activities there is an additional charge for equipment rental or use of special facilities.

Students may refer to the official University *Schedule of Classes* for the particular courses in music or in physical education that require payment of *other fees*.

Application for Admission Fee — Each application for admission to the University must be accompanied by a non-refundable application fee of \$15.00.

Holds on Records — A "hold" will be placed on the records of any student who has past due indebtedness to the University. While the hold is in effect, re-registration for a subsequent quarter will not be permitted, transcripts of work done at the University will not be furnished, information will not be given to prospective employers or others, nor will a diploma be issued.

Student grades may be recorded but are not considered as being earned nor is a degree earned until the student has paid all unpaid tuition as well as any money borrowed from student loan programs.

RESIDENCY

These regulations and review procedures are established by Wayne State University for tuition and fee purposes. The University recognizes that a variety of definitions exist for the term "resident" and applicants are encouraged to give careful

attention to the following regulations which define residency for University purposes.

Regulations

1. No student is eligible for residence classification unless (s)he or, if (s)he is a minor, the person from whom (s)he derives residence (pursuant to paragraph six below), meets the qualifications prescribed herein for residence and has lived in this state continuously for at least six months immediately prior to the first day of classes of the quarter for which resident classification is being sought, save for temporary absences as defined in paragraph two below.

2. For the purpose of these regulations, the terms "residence" and "domicile" are synonymous. In general domicile is the place where a person actually resides with the intention of making it the person's true, fixed, permanent home, and principal establishment, and to which whenever (s)he is temporarily absent, (s)he has the intention of returning. Full time attendance at school outside Michigan and initial enlistment in a military service are examples of temporary absences. Other absences for more than six months will be presumed to be nontemporary. The fact of physical presence at the dwelling-place and the intention to make it a home must concur and the intention must be to make a home in fact in a certain place, and not an intention to acquire a domicile in order to obtain the benefit of the legal consequences of having a domicile there. A person may have but one domicile at a time, and a domicile once established continues until it is superseded by a new domicile.

3. Normally, the sojourn in this state of a student from another state for the primary purpose of attending school is not residence, and it is presumed that a non-resident at the time of his or her enrollment continues in that classification throughout his or her presence as a student, except where it can be established that his or her previous domicile has been abandoned and a new one established. If a student enrolls in undergraduate school for more than eight credit hours, or in graduate school for more than six credit hours, or in law school for more than twelve credit hours in any one full length term, within six months after arrival in Michigan, it is normally presumed that the student's sojourn is for the purpose of attending school and not to establish domicile.

4. The following facts, although not conclusive, have probative value in support of a claim for residence classification: acceptance of an offer of permanent employment in this state; former residence in the state and the maintenance of significant connections therein while absent; economic, social compulsion causing a person to abandon a former residence and acquire residence in the state with attendance at the University only an incident to such residence.

5. The following facts, standing alone, are not accepted as sufficient evidence of domicile: employment by the University as a fellow, scholar, assistant, or in any position normally filled by students; a statement of intention to acquire a domicile in this state; voting or registration for voting; the lease of living quarters; payment of local and state taxes; automobile registration; driver's license; or continued presence in Michigan during vacation periods.

6. For purposes of these regulations, the age of majority is 18 years. A minor does not have the capacity to establish his or her own domicile. Normally, the domicile of a minor follows:

- a. That of the parents or surviving parent;
 - b. That of the parent to whom custody of the minor has been awarded by a divorce or other judicial decree; or
 - c. That of the parent with whom the minor in fact makes his or her home, if there has been a separation without a judicial award of custody; or
 - d. That of an adoptive parent, where there has been a legal adoption, even though the natural parents or parent may be living; or
 - e. That of a "natural" guardian, such as grandparent with whom the minor in fact makes his or her home, where the minor has permanently left his or her parental home and reasonable expectation of substantial financial support from the parents has been dissolved.
 - f. If a Michigan resident parent or guardian of a minor moves his or her residence to another state, the minor shall remain eligible for residence tuition status as long as (s)he continues to attend school regularly in this state.
7. Where a general guardian has been appointed by the state of the ward's domicile, at the time of appointment the ward's domicile presumption remains in that state. The appointment by a Michigan court of a resident guardian of a minor not domiciled in this state at the time of appointment has no effect upon the domicile of the ward.
8. A minor who has permanently left his or her parental home, and who has no reasonable expectation of substantial financial support from his or her parents or legal guardian, etc., may qualify for residency status as if (s)he were of majority age.
9. An alien student may apply for resident status under one or more of the foregoing regulations in the same manner as a citizen, if (s)he has been lawfully admitted to the United States for permanent residence in accordance with all applicable provisions of the laws of the United States and has obtained a permanent visa.

Review Procedures

1. Initial Classification and Appeal

- a. Registering under proper residence and advising the Office of Admissions of changes in circumstances which might affect residence classification is the responsibility of the student. Questions concerning a student's residency should be raised initially with the Office of Admissions.
- b. A student may challenge the initial classification by filing an Application for Residence Classification with the Registration Office, where such forms are available. Except for delays caused by University personnel, Applications for Residence Classification must be filed within the quarter for which resident classification is claimed.
- c. A student may appeal from the administrative classification by filing a written notice of appeal with the Registrar's Office *within sixty days after the student is notified of the*

administrative classification. The notice of appeal shall include reasons for the appeal, the period for which resident status is claimed, and a complete statement of the facts on which the appeal is based, together with supporting affidavits or other documentary evidence. Failure to file notice within sixty days shall constitute a waiver of any right to appeal from the administrative classification.

d. The Office of the University Counsel shall review the appeal and render a decision.

e. If erroneous classification has occurred, a refund for the appropriate period and amount will be made.

2. Reclassification and Appeal

a. A student, having been initially classified a non-resident and having decided that (s)he has since become a resident, may initiate action in the same manner as for challenging an initial classification pursuant to 1(b) above.

b. If the petitioner is dissatisfied with the finding of the Registrar's Office, (s)he may appeal to the Office of the University Counsel in the same manner as prescribed for appeals from administrative classification as in 1(c) above.

3. Erroneous Classification

If any student having been classified as a resident student shall be determined to have been erroneously so classified, (s)he shall be reclassified as a non-resident student, and if the cause of his or her incorrect classification shall be found to be due to any material concealment of facts or false statement made by him or her at or before the time of his or her original classification, (s)he shall be required to pay all tuition fees which would have been charged to him or her except for such erroneous classification and shall be subject also to appropriate discipline in accordance with University policies.

TRANSCRIPT POLICY

A fee of \$1.00 is charged for each official or unofficial transcript. The student or alumnus may request a transcript in person or by mail. Telephone requests will not be accepted. To make a request in person, a transcript request form must be completed at the Records Office and the \$1.00 fee paid at the Cashier's Office, Administrative Services Building. Mail requests should include the student's name, I.D. Number (if known), date of birth, last quarter of attendance at Wayne, name and address of where the transcript is to be sent, and a \$1.00 check or money order made payable to Wayne State University for each transcript.

CANCELLATION OF FEE CHARGES

The tables for cancellation of fees are subject to change at any time without notice by action of the University Administration. For cancellation tables in effect at the time of registration, consult the official University *Schedule of Classes*, published in advance of each quarter.

If a student notifies the Registration Office in writing of his withdrawal or of a reduction in his program, he shall be entitled to a cancellation of the fees applicable to the portion of the program which he has dropped, as follows:

<i>For Classes Meeting 26 or More Weeks</i>	<i>Amount of Refund</i>
Withdrawal through the end of the sixth week of classes	100% less \$20.00*
Withdrawal during the seventh through twelfth week of classes	60%
Thereafter	No Refund

For Classes Meeting 15-25 Weeks

Withdrawal through the end of the third week of classes	100% less \$20.00*
Withdrawal during the fourth through sixth week of classes	60%
Thereafter	No Refund

For Classes Meeting 8-14 Weeks

Withdrawal through the end of the second week of classes	100% less \$20.00*
Withdrawal during the third and fourth week of classes	60%
Thereafter	No Refund

For Classes Meeting 4-7 Weeks

Withdrawal through the end of the first week of classes	100% less \$20.00*
Withdrawal during the second week of classes	60%
Thereafter	No Refund

For Classes Meeting Less Than 4 Weeks

Withdrawal on or before the first day of the class	100% less \$20.00*
Withdrawal on the second day of the class	60%
Thereafter	No Refund

For changes from one section to another having different beginning or ending dates, consult the *Schedule of Classes*.

A notice of withdrawal or reduction sent by mail will be considered effective at the time shown by the postal cancellation, if legible, for the purpose of adjusting fees. Saturday and Sunday postal cancellations are accepted as of the preceding Friday.

Special Fee Adjustments—The Registrar is authorized to make adjustments in the application of the policy stated above when, in his judgment, unusual circumstances warrant such action. Circumstances which may warrant special consideration include the death or serious illness of the student.

The student who wishes to have his case reviewed must make application and submit documentation at the Office of the

* Twenty dollars is withheld only when the student withdraws from all classes. In cases of complete withdrawal where an advance tuition deposit is required of the student as a condition of admission, 100% less the advance tuition deposit is the allowable cancellation.

Registrar, Room 165 Administrative Services Building, either in person or by mail. *It is the responsibility of the student to make sure that all required documents are submitted before classes end for the term concerned.*

Registration

Each student except those in the annual medical program is required at the beginning of each term of attendance to register according to the procedure and schedule published in the official *University Schedule of Classes*. Registration must be completed before the student may attend classes. For registration dates, the student should consult the *Schedule of Classes*, available at the Registration Office.

Students wishing graduate credit are cautioned not to register "post-degree." This is an undergraduate classification in which graduate credit may not be earned.

UNIVERSITY REQUIREMENT IN AMERICAN GOVERNMENT

All undergraduate students, as a prerequisite to being graduated from Wayne State University, are required to have completed satisfactorily a course in the principles of American government. The courses and course sequences listed below and similar courses completed in other colleges and universities are applicable to this requirement. Credit for these courses may be applied toward fulfillment of a minor in the social sciences.

1. History 0201, 0202, and 0203
2. History 0516 and 0517
3. Political Science 0101
4. Political Science 0103
5. Political Science 0401 and 0402
6. Social Science 0191 and 0192
7. Science of Society (Monteith) 0131, 0132, 0133, 0231, and 0232

AUDITING COURSES

To audit a course, a student indicates at the time of registration for the course that he does not wish to receive credit. His registration as an auditor is subject to the following regulations:

1. All students must pay the fees established for such registrations, which are the same as for courses elected for credit;
2. A formal, written approval on the face of the program request is required. Such approval is granted by the Dean or his delegated representative;
3. An auditor will not normally be allowed to take quizzes and examinations.

Shifting from credit to audit status is not ordinarily permitted during the quarter. In some cases exceptions may be allowed,

