ACADEMIC SERVICES

Office: 489 Education; 313-577-1601
Assistant Dean: Janice Green, Ph.D.
Graduate Advising: LaSondra Dawn, Paul Johnson, Mary Walker, Kevin Williams
Undergraduate Advising: Fawne Allossery, Ebony Green, Chelsea Smith, Cassandra Tackett, Kurt Troutman
http://coe.wayne.edu/admissions/index.php

Purposes of the Division
The Wayne State College of Education’s Division of Academic Services is the initial point of contact for both current and prospective students at all degree levels in the college. Academic Services provides advising on the admission process, certification and degree requirements, as well as graduation procedures. The division also is the compliance agent for internal and external policies and procedures for all programs in the college.

Academic Services works across five key areas to help students earn certification and complete degree requirements, connect students with unique opportunities and professional experiences, and establish or advance career opportunities: Admission, advising, graduation and certification, career placement and alumni.

Graduate advising
Academic Services also provides pre-admission advising to students interested in graduate programs. Graduate advisors provide guidance with program selection, satisfaction of admission requirements and completion of the graduate admission application.

• Graduate advising is an invaluable resource at every stage of your graduate education, offering:
  • Degree and certificate audits for graduation.
  • Recommendations to the Michigan Department of Education for certification and licensure.
  • Plans of work for teaching endorsements in the core subject areas.
  • Requests for time extensions and monitoring of the university’s academic probation system.

Certification
As a liaison to the Michigan Department of Education, the Division of Academic Services recommends candidates for initial certification as teachers, administrators and school psychologists, as well as licensure for school counselors. Additionally, the division helps candidates secure endorsements to existing teacher and administrator certificates, and also completes approval recommendations for supervisors and directors of special education.

Career placement
Academic Services sponsors several outreach and promotional events to help graduates increase employment opportunities and network with professionals in the field. The annual Educator Job Fair, held in the spring, is an opportunity for candidates to meet with employers servicing the needs of preK-12 children in schools and community organizations in Michigan and across the country.

Alumni
Academic Services works with the Wayne State Alumni Association to help establish supportive and insightful connections with our network of successful alumni. The College of Education encourages alumni to connect with students to share their experiences and offer valuable advice. These connections can prepare you for success in and out of the classroom, often leading to new career opportunities and experiences.