ACADEMIC REGULATIONS

For complete information regarding academic rules and regulations of the University, students should consult the Academic Regulations (http://bulletins.wayne.edu/undergraduate/general-information/academic-regulations) section of this bulletin. The following additions and amendments pertain to the School of Social Work.

Students in the School of Social Work are responsible for informing themselves of all rules, regulations and requirements, complying with all official procedures, and fulfilling all course and degree requirements in proper sequence with satisfactory scholarship. In case of doubt regarding any matter, the student should consult the School’s Academic Services Officer. The primary responsibility rests with the student. All students are urged to file a Plan of Work with the School’s Academic Services Officer, and to update the plan periodically. Electives should be selected in consultation with the School’s Academic Services Officer.

The faculty of the School of Social Work has the responsibility to require a student to withdraw at any time prior to receipt of the degree when, in its judgment, the student fails to do satisfactory work. Such decisions may be based on deficiencies in performance in class or field or in personal fitness for the profession. The faculty has adopted a set of criteria and procedures for academic termination, copies of which may be obtained in the Dean’s office.

Every effort is made to assist students whose academic work suffers as a result of conditions beyond their control such as personal illness, serious illness in the immediate family, or similar extenuating circumstances.

Attendance and Residency

Students are expected to attend all sessions of courses for which they are registered and to notify the instructors or their secretaries prior to the class session, if possible, when absence is necessary due to illness or similar emergency. Absence from the field practicum must be reported prior to the scheduled time, both to the agency and the faculty advisor. Consistent absence or tardiness in classes or the field practicum may have an adverse effect on the student’s grade and may result in termination from the B.S.W. program.

A student must complete thirty semester credits in the School of Social Work and must be in residence during the final semester prior to graduation.

Maximum Hours

A student engaged in full-time or part-time study in the School of Social Work should plan a program in consultation with the Academic Services Officer, limiting the Plan of Work to required courses and electives in order to maintain a standard of scholarly attainment and academic excellence.

Application for Degree

Application for the degree must be filed in the University Records Office no later than the Friday of the 4th week of classes for the semester in which the student expects to complete the requirements for the degree. The applicant must be recommended for the degree by the faculty. The applicant is requested and expected to attend the commencement at which the Bachelor of Social Work (B.S.W.) degree is conferred.