

# ADMINISTRATION AND SUPERVISION (EDUCATION SPECIALIST CERTIFICATE)

## Admission Requirements

Applicants must have a 2.75 Undergraduate GPA or a 3.40 Graduate GPA in the master's program for regular admission; a master's degree from an accredited institution; submission of official transcripts from the undergraduate and graduate degree institutions; a personal statement to include career/academic goals (500-1000 words); and if applicant is seeking the Special Education Administrator concentration, the following two additional requirements apply:

1. Must have current and valid certification in an area of special education including but not limited to the following: Certified Special Education teacher, School Social Worker, School Psychologist, or Speech & Language Pathologist and
2. a minimum three years of experience in Special Education

## Program Requirements

A minimum of thirty credits are required for this certificate predicated on the admission status of the applicant as cited below under the concentrations. Basic requirements are cited under Education Specialist Certificate (<http://bulletins.wayne.edu/graduate/college-education/academic-regulations/>). Since this program is specifically designed to strengthen the individual background of teachers and administrators, all Plans of Work are developed in consultation with the appropriate advisor. Students are required to meet with their academic advisor before registering for courses in the first term to develop a plan of work.

The Education Specialist Certificate program is offered online. While all the courses are online, the required internship/practicum course has a required in-person internship. The instructional component of the course, including assignments, is online. The in-person internship is completed in a school setting within the student's community in any location. This training model allows our students to identify their placement with an onsite mentor using a WSU Affiliation Agreement.

The program is offered in two concentrations:

### 1) Elementary and Secondary K-12 Administrator (p. 1)

A minimum of 30 credit hours is required for this concentration following the required coursework listed in the table below. Students may be eligible for the State of Michigan Administrator Certificate with an endorsement in Elementary and Secondary K-12 Administrator after completing the specified 24 credit hours listed in the table.

### 2) Special Education Administrator (p. 1)

A minimum of 35 credit hours is required for this concentration following the required coursework listed in the table below. Completers of this program may be eligible for the State of Michigan School Administrator Certificate with endorsement in Special Education Administrator. In addition, students may be eligible for approval as a Director and Supervisor of Special Education, which is a separate credential from the State of Michigan Administrator certificate. The approval is requested through a school district. Please see an advisor for the coursework required for the approvals.

The Special Education Administrator concentration requires the following:

1. Must have current and valid certification in an area of special education including but not limited to the following: Certified Special Education teacher, School Social Worker, School Psychologist, or Speech & Language Pathologist and
2. a minimum three years of experience in Special Education

All course work must be completed in accordance with the academic procedures of the College of Education (<http://bulletins.wayne.edu/graduate/college-education/academic-regulations/>) and the Graduate School's (<http://bulletins.wayne.edu/graduate/general-information/degree-certificate-requirements/>) regulations governing graduate scholarship and degrees.

## Elementary and Secondary K-12 Administrator Concentration

Code	Title	Credits
EDA 7625	Leadership, Administration and the Principalship *	4
EDA 7660	Administrative Leadership in School-Community Relations and Public Relations *	3
EDA 7675	Public School Finance and Budgeting *	4
EDA 7690	Introduction to Michigan School Law *	4
EDA 8630	Supervision	3
EDA 8650	Staff Development and School Improvement *	3
EDA 8995	Internship in Elementary and Secondary Administration *	3
EDA 7730	Intersectional Issues in Educational Leadership *	3
EDA 8625	Introduction to School Human Resources	3
<b>Total Credits</b>		<b>30</b>

\* Courses required for certification.

## Special Education Administrator Concentration

Code	Title	Credits
EDA 7660	Administrative Leadership in School-Community Relations and Public Relations	3
EDA 7675	Public School Finance and Budgeting	4
EDA 7800	Administration and Supervision of Special Education	4
EDA 7810	Michigan Special Education Law	4
EDA 7820	Emergent Policies in Special Education Administration	2
EDA 7830	Practicum in Special Education Administration and Supervision	3
EDA 8630	Supervision	3
EDA 8650	Staff Development and School Improvement	3
EDA 7730	Intersectional Issues in Educational Leadership	3
EDA 8625	Introduction to School Human Resources	3
EDA 8995	Internship in Elementary and Secondary Administration	3
<b>Total Credits</b>		<b>35</b>