Undergraduate Registration

All Division of Engineering undergraduate students are required to meet with their Engineering advisor a minimum of once per academic year in order to discuss their academic progress and curriculum. It is strongly recommended that these meetings take place before each semester’s registration. Special attention should be paid to course pre- and co-requisites as well as College grade requirements in prerequisites. It is the student’s responsibility to ensure that all pre-requisite and co-requisite requirements are satisfied. Students will be removed from courses entered without satisfying these requirements. Students wishing to receive a waiver of pre- or co-requisite requirements must submit an Academic Petition prior to registering for the affected course.

Some courses may be offered only once a year; others may have multiple sections running every semester. The University Schedule of Classes (http://www.classschedule.wayne.edu), published prior to each semester, shows when and where the classes will meet and outlines registration procedures and times.

Attendance Policy

Regular attendance in classes is necessary for success in college work. Excessive unexcused absences may result in a student failing a course. The student should arrange with the course instructor in advance for all predictable absences. Absences due to illness or conditions beyond the student’s control should be reported as soon as possible via phone or e-mail to the instructor, and substantiating documentation provided upon the student’s return to class.

Dean’s List of Honor Students

A student who achieves a term grade point average of 3.5 or more, based on a program of twelve credits or more, is cited by the Dean for distinguished scholarship and is included on the Dean’s List of Honor Students.

‘AGRADE’ Program (Accelerated Graduate Enrollment)

Accelerated Graduate Enrollment: The College of Engineering enables academically superior undergraduate seniors to enroll simultaneously in undergraduate and graduate programs and apply a maximum of sixteen credits toward both an undergraduate and graduate degree in the student’s major field. Students who elect the ‘AGRADE’ Program may expect to complete the bachelor’s and master’s degrees in one additional year of full-time study.

To be eligible, applicants must have completed a minimum of ninety credits of course work applied towards the engineering degree and be accepted in the professional program of their major. The minimum grade point averages for acceptance into the program are a 3.3 g.p.a. overall and a 3.45 g.p.a. for courses in their department of specialization, as computed by the rules of the Division of Engineering. See the departmental academic advisor for further details.

Student Conduct

Each student is subject to official regulations governing student activities and student behavior. Furthermore, it is the responsibility of each student to adhere to the principles of academic integrity. Thus, a student should not falsely claim the work of another as his/her own, or misrepresent him/herself so that the measures of his/her academic performance do not reflect his/her own work or personal knowledge.

If there are reasonable grounds to believe that a student has violated the regulations or student responsibilities, he or she may be disciplined. Such discipline may include failure in the course, suspension or dismissal from the program. A description of the University’s Student Due Process Policy and a discussion of academic integrity can be found at the Dean of Students Office (http://www.doso.wayne.edu/assets/codeofconduct.pdf).

Engineering Division Rules for Calculating Grade Point Average

The Division of Engineering computes Departmental and College grade point averages using rules that differ from those used to compute the cumulative grade point average on the official University transcript: the College g.p.a. is calculated based on all engineering and technical courses, as well as required English courses (Students should consult their academic advisors for details). The Departmental g.p.a. includes all courses taken within the major department. The College g.p.a. includes all engineering courses and those courses that are prerequisite to an engineering course. The preprofessional g.p.a. is calculated to determine eligibility for admission to the professional program. Preprofessional requirements that have been satisfied through transfer credit will be included in the assessment of the pre-professional g.p.a.; however, they will not be included in the official University g.p.a. or final calculation of the College or Department g.p.a.

Substandard Academic Performance

If a grade below ‘C-minus’ is received in any course to be applied towards the degree, the student will be required to repeat that course in the next semester in which it is available. The course must be repeated and a satisfactory grade earned before the next course in the sequence is taken. Students will be administratively withdrawn from courses for which they have not satisfied course prerequisites. General education and technical elective courses, which are not specifically required for the degree, may be repeated or a different course may be chosen to satisfy that requirement. If a different course is selected, the first grade will not be replaced in the calculation of the g.p.a.

A course in which a grade below ‘C-minus’ has been earned may not be subsequently passed by special examination.

Auditing Courses: Undergraduate students may elect to formally audit a course that interests them. In order to audit a course, a student must register for the class and pay the appropriate tuition. However, this course will not apply towards any degree requirements. Any course that has been completed for audit may not be subsequently enrolled in for credit, nor may credit be obtained by special examination.

Courses used to satisfy engineering program requirements may not be taken on a Pass-Fail basis, except for industry sponsored project courses taken for elective credit (maximum of 3 credit hours). Capstone design courses, even if they include an industry sponsored project, may not be taken on a Pass-Fail basis.

Repeating Courses

Courses in which a grade lower than a ‘C-minus’ is earned must be repeated in the next regular (i.e., fall or winter) semester in which the course is offered. Exceptions to this rule must be approved by the Undergraduate Program Director, Department Chair, or the Associate Dean for Academic Affairs. If a student receives a substandard grade in a course at Wayne State University, they will be required to repeat that course at Wayne State University. Exceptions to this policy require prior
written approval from the Associate Dean for Academic Affairs in order to take the course at another designated institution.

Students are directed to Repeating Courses — The mark of R (http://bulletins.wayne.edu/undergraduate/general-information/records-registration/) for University policies related to repeating courses and credit by special examination. See also 'Division of Engineering Rules for Calculating Grade Point Average,' above.

Exclusion from the College of Engineering

Students will be allowed to repeat a maximum of five courses in which they have earned a grade less than C-, or grades of WF or WN. If a student must repeat a sixth course in order to complete their degree, they will be excluded from the College of Engineering. Additionally, failure to pass a course with at least a ‘C-minus’ grade after three attempts constitutes grounds for exclusion from the College of Engineering. Prerequisite math and science courses that do not count for degree credit, but are required if students did not place into MAT 2010 and CHM 1225, are also counted towards exclusion from the College. Students who elect to repeat a course to improve their understanding of the material even though a satisfactory ('C-minus' or higher) grade was received will not have this counted towards the number of allowed repeats.

Following exclusion from the College of Engineering, the privilege of registering in the College will be withheld for at least one calendar year.

A student who has been refused the privilege of registering in the College of Engineering may request a reconsideration of his or her status by the Academic Standards Committee (ASC) after the one-year exclusionary period. He or she should not make the request, however, unless evidence can be provided of changes in academic preparation or circumstances that will substantially increase the likelihood of academic success. A formal written request for reconsideration must be presented to the Associate Dean for Academic Affairs. Students who plan to petition for readmission are encouraged to meet with their academic advisor as early as possible during the exclusion period to discuss what changes may provide an opportunity for readmission. In no case is readmission to the College of Engineering guaranteed.

Academic Probation

A student is considered to be on academic probation from the University whenever his or her cumulative grade point average falls below 2.0. All students on academic probation are required to meet with their academic advisor to discuss what steps should be taken to remedy the academic deficiencies. While on probation, a student may not represent the College of Engineering in student activities.

A student on probation is expected to remove the grade point deficiency promptly. If, at the end of the first semester on probation, the student’s cumulative grade point average has not increased to at least 2.0, they will be excluded from the College of Engineering. For part-time students, a semester will be considered to consist of twelve consecutive credits. If the student’s cumulative g.p.a. reaches at least 2.0 by the end of the first semester after being placed on probation, they will be returned to regular status. Multiple occurrences of probation in non-consecutive semesters may also result in the student’s exclusion from the College. A student may also be refused the privilege of registering in the College of Engineering for irresponsible attendance and performance in class, regardless of any probationary status.

For complete information regarding academic rules and regulations of the University, students should see the Academic Regulations (http://bulletins.wayne.edu/undergraduate/general-information/academic-regulations/) section of this bulletin.
Engineering: Minor Options

A number of undergraduate programs within the University allow students to pursue a minor in the field. Engineering students may elect to complete a minor through another school or college in conjunction with their Bachelor of Science in Engineering. This minor will generally require course credit in addition to that required for the engineering degree.